**一周师资与管理人员培训计划**

（加拿大萨省工学院）

## Itinerary 计划

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| **Teacher Training 教师培训** | | |
| **Day日期** | **Time时间** | **Content内容** |
| Day 1  第一天 | 9:00 – 10:00 | **Module 1: Introduction导论**   * Ice-breaker activity破冰活动 * Pre-assessment of participants (workshop handbook)学前测试 * Discussion of pre-assessment results测试结果讨论 * Review of lesson planning (workshop handbook)学习计划导览 |
|  | 10:00 – 12:00 | **Module 2: Instructional strategies for student engagement促进学生学习的教学策略**   * Examine characteristics of adult learners学习者特点分析 * Review instructional strategies (jigsaw activity) (workshop handbook)教学策略导览   + Direct instruction直接教学   + Indirect instruction间接教学   + Interactive instruction互动教学   + Experiential instruction实验教学 |
| Day 2  第二天 | 9:00 - 10:30 | * **Module 2: Instructional strategies for student engagement (Continued)**教学策略（续） * Review of questioning techniques and giving feedback (workshop handbook)提问技巧与反馈导览 * Practice questioning techniques 提问技巧练习 * Practice providing feedback (case studies from participants)反馈技巧练习 |
|  | 10:30 – 12:00 | **Module 3: Classroom assessment techniques课堂测试技巧**   * Review pre-assessment strategies (workshop handbook)考前策略导览 * Review formative assessment strategies (workshop handbook)形成性评价策略导览 * Practice classroom assessment techniques (group work)课堂测试联系 |
| Day 3  第三天 | 9:00 –  10:30 | **Module 4: Classroom management techniques课堂管理技巧**   * Discuss importance of setting learning expectations/routines讨论学习预期/学习路径的重要性 * Apply classroom management strategies (case studies from participants)课堂管理策略应用 |
|  | 10:30 – 12:00 | **Module 5: Curriculum design 课程设计**   * Review a curriculum development model (workshop handbook)课程开发模式导览 * Practice developing learning outcomes using Bloom’s Taxonomy练习使用布鲁姆模型开发学习结果 * Compose instructional strategies that match learning outcomes构建与学习结果匹配的教学策略 |
| Day 4  第四天 | 9:00-10:30 | **Module 5: Curriculum design (Continued)课程设计（续）**   * Review summative evaluation strategies (workshop handbook)终结性评价策略导览 * Discuss how learning outcomes will be measured讨论学习结果如何测量 * Propose an assessment tool to evaluate a learning outcome提出一款学习结果测量工具 |
|  | 10:30 – 12:00 | **Module 6: Plan a microteaching lesson计划一堂微课**   * Construct an assessment strategy (as per Module 5)构建一个评价策略 * Propose an instructional strategy (as per Module 2)提出一个教学策略 * Plan a lesson计划一堂课 |
| Day 5 | 9:00 – 12:00 | **Module 7: Microteaching**   * Conduct a microteaching lesson安排一堂微课 * Use questioning techniques使用提问技巧 * Practice feedback strategies练习反馈策略 * Demonstrate reflective practice methodology示范反射练习方法 |

**Note:** Proposed schedule is for the morning workshop. The schedule for the afternoon workshop will be the same.

注：本计划为上午内容，下午内容相同。

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| **Leadership Training管理培训** | | |
| **Day日期** | **Time时间** | **Content内容** |
| Day 1  第一天 | 9:00-12:00 | **Module 1: Educational leadership教育领导**   * Describe management skills and traits 管理技能与特征描述 * Describe leadership roles and traits 领导角色与特征描述 * Examine convergence between management and leadership 分析管理与领导的共同点 * Differentiate between the need for leadership and the need for management in the educational setting 教育系统中对管理和领导的需求区别 |
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| Day 2  第二天 | 9:00-12:00 | **Module 2: Theories and styles of leadership领导理论与类型**   * Discuss various leadership styles 不同领导类型讨论 * Compare the strengths and weaknesses of the leadership theories比较领导力理论的优缺点 * Examine the historical development of leadership theories分析领导力理论的发展历史 |
| Day 3  第三天 | 9:00-12:00 | **Module 3: Strategic thinking and acting战略思维与行动**   * Define strategic thinking战略思维定义 * Review strategic thinking skills战略思维技能导览 * Discuss parameters for strategic acting讨论战略行动的界限 * Strategic thinking and acting: case study and personal reflection战略思维与行动：案例与个人反馈 |
| Day 4  第四天 | 9:00-12:00 | **Module 4: Conflict resolution冲突解决方案**   * Examine Thomas-Kilmann Conflict Model分析托马斯-科尔曼冲突模型 * Examine how conflict can be positive in management and leadership roles分析冲突在管理与领导中的积极作用 * Discuss strategies to effectively utilize conflict situations讨论有效利用冲突的策略 * Develop specific strategies to deal with conflict situations (case studies from participants)开发专门的冲突策略 |
| Day 5  第五天 | 9:00-12:00 | **Module 5: Leading effective teams有效领导团队**   * Discuss group work versus team work讨论群组工作于团队工作 * Discuss types of teams讨论团队形态 * Discuss stages of team development讨论团队开发的阶段 * Model empowering behavior 赋能行为模型 |

**Note:** Proposed schedule is for the morning workshop. The schedule for the afternoon workshop will be the same.

注：本计划为上午内容，下午内容相同。

## Deliverables预期成果

* Participants will receive in-depth knowledge about the governance, leadership, and practice of the Canadian colleges and institutes in post-secondary vocational and technical education.

学员将深入了解加拿大高职教育在治理、领导力和实践中的知识。

* Participants will have the opportunity to strengthen and enhance their teaching, learning and leadership practices.

学员有机会强化并提高教学和管理领导能力。

* Project materials, resources, relevant skills integrated into Chinese framework

材料、资源及相关技能将更加贴近中国实际。

* Cooperation between Saskatchewan Polytechnic and Zhejiang Technical Institute of Economics

促进两校的合作

* Certificate of Achievement

获得证书

## Timing 时间

April 2019 2019年4月